



**African Forum
for Agricultural
Advisory Services**
Knowledge & Novelty
for Africa's Livelihoods

AFAAS Secretariat
Plot 22A, Nakasero Road
P.O.Box 34624 Kampala, Uganda
Tel: +256 312 313 400
Fax: +256 312 202 085

REQUEST FOR EXPRESSIONS OF INTEREST (REOI) CONSULTANCY TO CONDUCT AFAAS SECOND MULTI-DONOR TRUST FUND (MDTF II) END OF PROJECT EVALUATION

Country: Uganda

Organisation: African Forum for Agricultural Advisory Services (AFAAS)

Sector: Agriculture and Rural Development

Project Name: Second AFAAS Multi-Donor Trust Fund Project

Grant No. TF015730

Procurement Reference: AFAAS/ICS-2017/007

Consultancy Assignment: Consultancy to Conduct AFAAS Second MDTF end of Project Evaluation.

Reference No. (As per Procurement Plan): Item 3.1.3(a)

Date Issued: 7th July, 2017

- 1) African Forum for Agricultural Advisory Services (AFAAS) has received financing from the European Union (EU) under the World Bank towards the implementation of the Second AFAAS Multi Donor Trust Fund Project, and it intends to apply part of the proceeds to payments under the contract for - **Consultancy to Conduct AFAAS Second MDTF end of Project Evaluation.**

The objective of the consultancy is to engage an International Consultant to conduct AFAAS Second MDTF end of project evaluation to provide lessons, highlight the significant accomplishments or project potential and suggest recommendations for improvement. The specific objectives of the end of Project Evaluation are to assess: the progress made towards achievement of intended results; effectiveness and efficiency of its implementation against expected project outputs, immediate objectives and development objective. It will also analyse the project's achievements and identify ways through which AFAAS can be strengthened to support future programming in AEAS.

Specifically, the consult will review the relevant documents (strategic and operational); interview stakeholders to assess the extent to which AFAAS support contributed to national and continental achievements; develop minimum criteria for assessing the project outputs; develop research instruments (questionnaires, interview guidelines, etc.); assess project implementation efficiently; assess the extent of attainment of the development results; identify critical success factors (lessons learnt); provide recommendations on how AEAS innovations can be scaled up and out among others.

The Consultant will be required to state the detailed methods they propose to apply in executing the evaluation. The methods should be in line with international best practice guidance on designing and conducting evaluations. The assignment is expected to be accomplished with in the period August to November, 2017.

- 2) AFAAS now invites eligible individual consultants ("*Consultant*") to express their interest in providing the Services by submitting their EOI together with Curriculum Vitae (CVs). Interested Individual Consultants

(IC) must provide information demonstrating that he/she has the required qualifications and relevant experience to perform the Services. Consulting firms may propose individual consultants, but only the experience and qualifications of individual consultants shall be used in the selection process, and that his or her corporate experience shall not be taken into account, and the contract will be signed with the proposed individual consultant.

This Request for Expression of Interest (REOI) will lead to the preparation of a Short List of consultants. The short listing criteria are:

- a) Qualification of Individual Consultant and number of years in business;
 - b) Consultant's experience in similar assignment;
 - c) Consultant's experience in working in similar environment.
- 3) The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants (under IBRD Loans and IDA Credits & Grants) by World Bank Borrowers* (January 2011 edition) ("Consultants Guidelines"), setting forth the World Bank's policy on conflict of interest.

In addition, please refer to the following specific information on conflict of interest related to this assignment - **Relationship with Borrower's staff**: Consultants that have a close business or family relationship with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who are directly or indirectly involved in any part of (i) the preparation of the TOR for the assignment, (ii) the selection process of the contract, or (iii) the supervision of such contract may not be awarded a contract, unless the conflict stemming from this relationship has been resolved in a manner accepted to the Bank throughout the selection process and the execution of the contract.

- 4) The consultant will be selected under the Individual Consultant Selection (ICS) method in accordance with the procedures set out in the World Bank's Guidelines: [Selection and Employment of Consultants by World Bank Borrowers \(January 2011\)](#). The Terms of Reference are accessible on the AFAAS website at: www.afaas-africa.org or [Networking.afaas-africa.org/opportunities](http://networking.afaas-africa.org/opportunities).
- 5) Individual Consultants shall acknowledge the receipt of this Request for Expression of interest (REOI) by email to Grace Paddy Wanzala, pwanzala@afaas-africa.org no later than **12th July, 2017**, and indicate whether an EOI shall be submitted. *The acknowledgement shall provide the consultant name, telephone number and email.*
- 6) Further information can be obtained at the address below during office hours (8.30 to 1700 hours). Expression of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by email) by **4th August, 2017. Time of deadline: 10.00 hrs (10.00 a.m.)**.

Address:

Dr. Silim Nahdy - Executive Director at Email: msnahdy@afaas-africa.org
African Forum for Agricultural Advisory Services (AFAAS)
Plot 22A, Nakasero Road
P. O. Box 34624 Kampala, Uganda
Tel: 256-312-313400
Email: secretariat@afaas-africa.org, copying pwanzala@afaas-africa.org

